प्रज्ञानं ब्रह्म

Manipal

INSPIRED BY LIFE

Annual Quality Assurance Report (AQAR)

2013 -14

School of Allied Health Sciences Manipal

Submitted to

Manipal Academy of Higher Education

Manipal 576104, Karnataka

Vision

Global leadership in human development, excellence in education and healthcare.

Mission

Provide excellent health care facility, teaching, research and develop competent professionals equipped to create a difference in quality of life of the physically or mentally compromised individuals.

Values

Integrity, Transparency, Quality, Team work, Execution with passion, Humane touch

Annual Quality Assurance Report (AQAR)

in Accredited Institutions

(Revised in October 2013)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*   2013-14

1. Details of the Institution

1.1 Name of the Institution

> School of Allied Health Sciences

1.2 Address Line 1

> Manipal University

Address Line 2

> Madhava Nagar

City/Town

> Manipal, Udupi District

State

> KARNATAKA

Pin Code

> 576104

Institution e-mail address

> office.coahs@manipal.edu

Contact Nos.

> 0820-2922704

Name of the Head of the Institution:

> Dr. B. Rajashekhar

Tel. No. with STD Code: 0820-2922704

Mobile: +91-9845547736

Name of the IQAC Co-ordinator: Dr. Kalyana Chakravarthy

Mobile: +91-9986249740

IQAC e-mail address: Iqac.soahs@manipal.edu

1.5 Website address: http://manipal.edu/soahs-manipal.html

Web-link of the AQAR: http://manipal.edu/soahs /AQAR 2013-14 /

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2002	5 yrs
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   03-06-2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)

iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private Y

Affiliated College   Yes ☐ No N

Constituent College   Yes Y   No ☐

Autonomous college of UGC   Yes ☐   No N

Regulatory Agency approved Institution   Yes ☐ No N

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education Y   Men ☐   Women ☐

Urban ☐   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing ✓

1.10 Type of Faculty/Programme

Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science Y Management ☐

Others   (Specify)   . NIL

1.11 Name of the Affiliating University *(for the Colleges)*   NA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   07

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and
        community representatives   02

2.7 No. of Employers/ Industrialists   02

2.8 No. of other External Experts   Nil

2.9 Total No. of members   22

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No. | NIL | Faculty | 12 |

Non-Teaching Staff Students | 03 | Alumni | 01 | Others | NIL |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | NIL | National | NIL | State | NIL | Institution Level | 1 |

(ii) Themes | Awareness programme on integrated management system, quality objectives |

2.14 Significant Activities and contributions made by IQAC

| Mock drills for Fire emergencies, emergency response preparedness for some hazardous spillage of materials was conducted .Internal audit were conducted twice in the year. |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To enhance student performance	1. Overall pass percentage and percentage of students passing with higher grades/ percentage have improved.
2. To Enhance research output	2. No. of publication in indexed journals, no.of scientific conferences/ presentations attended by faculty, amount of research grants has increased

	compared to previous years. 3.The minimum score of 3.5/5 has been achieved in students, faculty and patients satisfaction
3.Customer feedback analysis	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐ Y   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The objective status discussed in IQAC meetings, reviewed and new objective tables have been framed by constituents departments as per the instruction given by IQAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	00	00	00
PG	18	00	00	00
UG	14	00	00	00
Diploma	15	00	00	00
Certificate	05	00	00	00
Others	00	00	00	00
Total	53	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	NIL
Annual	21
Short term program (1to 3 months)	8

1.3 Feedback from stakeholders*   Alumni [Y]   Parents [N]   Employers [N]   Students [Y]
   (On all aspects)

   Mode of feedback   :   Online [Y]   Manual [Y]   Co-operating schools (for PEI) [N]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
123	72	22	09	20

2.2 No. of permanent faculty with Ph.D.   [28]

Asst. Professors	Asst. Prof-Senior Scale	Associate Professors	Professors	Others	Total
01	01	17	09	0	28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Asst. Prof-Senior Scale		Asst Prof-Selection Grade		Assistant Lecturer		Total	
R	V	R	V	R	V	R	V	R	V
16	16	01	01	01	01	01	01	19	19

2.4 No. of Guest and Visiting faculty and Temporary faculty | 00 | | 02 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	112	24
Presented papers	15	82	07
Resource Persons	02	26	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduction of problem based learning

- Faculty development program such as SMILE for enhancing the leadership qualities in faculty

2.7 Total No. of actual teaching days during this academic year

UG semester batch	190
UG annual batch	182
PG annual batch	199

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

Credit based evaluation introduced for UG and PG programs in the department of Health Information Management

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

32 faculty are involved in curriculum development of the programs they are concerned with.

2.10 Average percentage of attendance of students

Course	Attendance percentage
BASLP & MASLP	> 80% (theory); > 90% (clinics)
BOT & MOT	80%

Optometry	91%
RT (Bachelors and Masters)	> 80% (theory); > 90% (clinics)
BPT & MPT	> 75%
CVT (Bachelors and Masters)	88%
MIT (Bachelors and Masters)	94%
HIA (Bachelors and Masters)	85%
NMT	92%
MLT (Bachelors and Masters)	90%
M.Phil. Clinical Psychology	100%
RRT-DT	90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
1st year B.Sc RRT & DT	14	7.1%	21.4%	42.9%	-	71.4%
2nd year B.Sc RRT & DT	04	-	50%	50%	-	100%
3rd year B.Sc RRT & DT	02	-	50%	50%	-	100%
1st year M.Sc RRT & DT	-	-	-	-	-	-
2nd year M.Sc RRT & DT	-	-	-	-	-	-
3rd year M.Sc RRT & DT	02	-	50%	50%	-	100%
I year BSC Optometry	23	NA	NA	NA	NA	52%
II year BSC Optometry	10	NA	NA	NA	NA	60%
III year BSC Optometry	17	NA	NA	NA	NA	88%
I year Masters in Optometry	6	0%	67%	17%	0%	83%
II year Masters in Optometry	5	0%	60%	0.4	0%	100%
BSc MIT I year	15	01	02	02	10	33.33%
BSc MIT II year	05	0	02	01	02	60%
BSc MIT IIIyear	16	02	04	05	05	68.75%
MSc MIT I year	13	0	03	05	05	61.54%
MSc MIT II year	04	0	01	02	01	75%
BASLP	83	3/83	15/83	43/83	22/83	73.49%
MASLP	43	0/43	8/43	25/43	10/43	76.74%

BOT	51	12	27	61	__	53
MOT	16	15	36	49	__	100
BPT	157	10.82	24.2	26.11	10.84	71.97
BPT Bridge	16	12.5	37.5	31.25	43.75	93.75
MPT	38	5.21	76.31	15.78	22.06	97.36
MPT Sports & Clinical Biomechanics	16	0	25	68.75	6.25	100
B.Sc. NMT I year	10	02	0	04	04	60%
B.Sc. NMT II year	10	0	01	05	04	60%
B.Sc. NMT III year	06	0	03	01	02	66.67%
PGDNMT	06	0	02	02	02	66.67%
M.Sc. NMT I year	02	0	0	0	02	0%
M.Sc. NMT II year	03	01	0	0	02	33.33%
B.SC.MLT	24/25 (96%)	2/24 (8.3%)	10/24 (41.6%)	1/24 (4.1%)	9/24 (37.5%)	23/24 (95.8%)
M.Sc.MLT	17/17 (100%)	2/17 (11.7%)	6/17 (35.2%)	6/17 (35.2%)	2/17 (11.7%)	16/17 (94.1%)
MPhil Clinical Psychology	7	0	0	86	14	100
1st BSc RT	34	29.41%	29.41%	17.64%	Nil	79.41%
2nd BSc RT	20	0	60%	10%	Nil	70%
3rd BSc RT	13	23%	30.77%	30.77%		84.62%
1st MSc RT	2	0	0	50%	Nil	50%
2nd MSc RT	2	50%	50%	Nil	100%	100%

Course	Average CGPA score
B Sc HIA	7.39
M Sc.HIA	7.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Internal audits, online feedback, marks sent to parents

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	02
HRD programmes	09
Orientation programmes	05
Faculty exchange programme	00
Staff training conducted by the university	45
Staff training conducted by other institutions	12
Workshops, conferences etc.	141

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Workshop for improving the grant writing skills among faculty was conducted.

- Awareness about Scopus indexed Journals and the list was circulated for the faculty.

- Several programs to promote innovative ideas and supporting methods have been sensitised to the faculty.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04	Nil	4
Outlay in Rs. Lakhs	11.71	101.61 Lacs	Nil	188

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	6	1	04	Nil
Outlay in Rs. Lakhs	0.44	0.48	Rs. 11,88,525	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	30	40	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	04	-	-

3.5 Details on Impact factor of publications:

Range 0 – 2.061   Average 0.8   h-index -   Nos. in SCOPUS 20

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2011 - 2014	DST, Govt. of India	Rs. 27,00,000/-	Rs. 4,97,185
Major projects	2012-2015	DST, Govt. of India	Rs. 46,17,200/-	Rs. 29,76,960
Major projects	2012-2015	ICMR	Rs. 23,44,316/-	Nil
Major projects	2013-2015	ICSSR	Rs. 5,00,000	Rs. 3,50,000 (in 2013-2014)
Minor Projects	0.3	State Bank of India, Manipal	20000	20000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	0.8	India Vision Institute	24000	24000
Any other(Specify)	-	-	-	-
Total	**-**	**-**	**Rs. 1,02,05,516**	**Rs. 38,68,145**

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   03

ii) Without ISBN No.   04   Nil

3.8 No. of University Departments receiving funds from

UGC-SAP Nil   CAS Nil   DST-FIST 02

DPE Nil   DBT Scheme/funds 01

3.9 For colleges   Autonomy Nil   CPE Nil   DBT Star Scheme Nil

INSPIRE Nil   CE Nil   Any Other (specify) Nil

3.10 Revenue generated through consultancy

Rehabilitation services provided by faculty and trainee students to the patients in the attached hospitals

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	02	0	01	02
Sponsoring agencies	-	-	-	McGill University, Canada	-

3.12 No. of faculty served as experts, chairpersons or resource persons | 29 |

3.13 No. of collaborations   International | Nil | National | 01 | Any other | |

3.14 No. of linkages created during this year | Nil |

3.15 Total budget for research for current year in lakhs : SOAHS budget for research

From Funding agency | Rs. 1,01,61,516.92 | Management of University/College | Rs. 11,25,005/- |

Total | Rs. 1,12,86,521.92 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	01
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
04	03	01	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
    who are Ph. D. Guides | 08 |
    and students registered under them | 12 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 05 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 04 | SRF | 01 | Project Fellows | | Any other | |

3.21 No. of students Participated in NSS events:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.22 No. of students participated in NCC events:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.23 No. of Awards won in NSS:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.25 No. of Extension activities organized

University forum | Nil | College forum | Nil |

NCC | Nil | NSS | Nil | Any other | Nil |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1.Hearing screening was conducted on 26-Feb-2014 at the Vagjyothi Deaf and Dumb Residential School, Mudubage (Dept. of Speech and Hearing)

2.Hearing screening was conducted on 11-June-2014 at Udupi (Shamili Hall). It was organized by the G. Shankar Family Trust in collaboration with Audiology India (Mysore) and Dept. of Speech and Hearing, SOAHS. 46 hearing aids were given (sponsored by Audiology India)

3.Diabetic camps were conducted for screening diabetic foot. (Dept. of Physiotherapy)

4.Community outreach programmes were conducted in normal schools, special school, old age homes by the Dept. of Physiotherapy.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Class rooms	25	00		25
Laboratories	13	01 (Research Lab)	Annual Budget	14
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	113	12	College budget	125
Value of the equipment purchased during the year (Rs. in Lakhs)	667.71	58.29	SELF	726.0

4.2 Computerization of administration and library

> Online attendance of theory and clinics
>
> IA. Sessional marks / sessional attendance

4.3 Library services:

	Total	
	No.	Value
Textbooks and Reference Books	68	Rs. 3,18,473
e-Books	68	Rs. 2,64,867
Journals and e-Journals	54	Rs. 24,83,125
	54	Rs. 24,79,490
Digital Database	-	Nil
CD and video	3	Nil
Others (specify)	-	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs HIM	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	26 add laptops	Informatics Lab	Yes	In CL, 3rd floor for students	Nil	Nil	Nil	Nil
Added	-	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	26	Nil	Nil	Nil	Nil	Nil	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Laptops are provided to all the faculties Desktop computers provided to Head of the Dept, some senior faculties and all the Offices of the Department.

4.6 Amount spent on maintenance in lakhs :

i) ICT

7.19

ii) Campus Infrastructure and facilities

57.24

iii) Equipments

15.43

iv) Others

10.33

Total :

90.19

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Facilitate / monitor/ conduct of orientation, counselling and psychology support services (individualized). Formation of committees within IQAC to provide information to students

5.2 Efforts made by the institution for tracking the progression

> Teacher guardian system, mentoring / counselling
> Placement committee - activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
717	282	30	123

(b) No. of students outside the state

533

(c) No. of international students

74

Men
No	%
257	27.93

Women
No	%
663	72.06

Last Year					
General	SC	ST	OBC	Physically Challenged	Total
907	03	10	03	00	923

Demand ratio   421:352   Dropout % 18:18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> NA

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET `04` SET/SLET `Nil` GATE `Nil` CAT `Nil`

IAS/IPS etc `Nil` State PSC `Nil` UPSC `Nil` Others `Nil`

5.6   Details of student counselling and career guidance

- Student counselling is done after each sessional and University examination for failed candidates. Campus interviews are conducted for interns and final year PGs

- Aspects on further education & job prospectus in multiple setups will be guided to the students

- Students are counselled at intervals as per the quality objective at regular intervals. (HIM)

- Career guidance is given to students during CHIE programs conducted by the department (HIM)

No. of students benefitted   `82`

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	130	16	81

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

    State/ University level | 10 | National level | 00 | International level | 00 |

    No. of students participated in cultural events

    State/ University level | 15 | National level | 00 | International level | 00 |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

    Sports : State/ University level | 00 | National level | 00 | International level | 00 |

    Cultural: State/ University level | 00 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	UG -91 PG-21 Others-23	34,53,175.00 12,80,900.00 1,02,750.00
Financial support from government	00	00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Global leadership in human development, excellence in education and healthcare

Mission: Provide excellent health care facility, teaching, research and develop competent professionals equipped to create a difference in quality of life of the physically or mentally compromised individuals.

6.2 Does the Institution has a management Information System

SIS – student information system
PeopleSoft (leaves + salary info)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Conduct of BOS meetings
- Discussion in department meetings
- Student and faculty feedback

6.3.2 Teaching and Learning

- Subject experts attend teaching-learning workshops

- Use of advanced teaching methods such as problem based learning

6.3.3 Examination and Evaluation

> - Faculty Squad – for random checks

6.3.4 Research and Development

> - Research incentives for faculty
> - Faculty – attend workshops on research related topics (grant writing, publishing papers, filing for patents)
> - Facilitating collaborative research

6.3.5 Library, ICT and physical infrastructure / instrumentation

> - Access to online books
> - State of the art instruments and labs
> - Centralized classrooms with LCD facilities

6.3.6 Human Resource Management

> Encourage faculty to attend FDP, FAIMER

6.3.7 Faculty and Staff recruitment

> Minimum eligibility criteria – as per MU guidelines

6.3.8 Industry Interaction / Collaboration

> - Sensitizing faculty about opportunities

6.3.9 Admission of Students

- UG – based on cut-off percentage (varies from course to course)

- PG – conduct of entrance examination and / or interviews

6.4 Welfare schemes for

Teaching Staff	Provident Fund, Gratuity, Medicare Facility, Group Term Life Insurance, School Fees Reimbursement, Scholarship for children for higher education, research incentives, conference funding
Non-teaching staff	Provident Fund, Gratuity, Medicare Facility, Group Term Life Insurance, School Fees Reimbursement, Scholarship for children for higher education
Students	Scholarships, research support, conference funding

6.5 Total corpus fund generated –

Not Applicable

6.6 Whether annual financial audit has been done   Yes   Y   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	TUV Rheinland	Y	MR-Quality & Compliance, SOAHS
Administrative	Y	TUV Rheinland	Y	MR-Quality & Compliance, SOAHS

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   Y   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Annual Alumni meet in December

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

> Soft skills training program has been conducted for the benefit of the support staffs

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Plastic free
>
> No smoking zone, emission tested vehicles only permitted in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Video-conferencing and webinars

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The action plan is prepared based on the quality objectives in the objective table prepared for the year 2014-15(Annexure II)

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Teacher guardianship for newly joined students and student counselling for under-performance
> 2. E-communication between teachers, students & parents on attendance, sessional marks and progress, academic calendar

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Environmental Management System as per ISO 14001:2004
> - Mock fire drills conducted bi-annually

7.5   Whether environmental audit was conducted?   Yes | Yes | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **Strengths :**
>
> - The first full fledged institution in the country for Allied Health Education.
> - Highly dedicated and qualified faculty members (> 30 per cent completed PhD and 60per cent registered their PhD).
> - The Institution is attached with modern equipment, infrastructure and multispecialty hospital.
> - Various community outreach programs for quality training of both UG and PG.
>
> **Opportunities:**
>
> - Strengthening the international Collaboration and Collaboration with both Government and other organizations.
> - Capacity building - Modernizing the existing facilities for effective training and research at both Undergraduate and Postgraduate level.
> - To strengthen the institution as one of the best training colleges in the country
>
> **Weakness:**
>
> .
> - Difficulty in obtaining extramural research grant from national and international body for Allied Health research work
> - Lack of regulatory and accreditation bodies for certain programs.
>
> **Challenges:**
>
> - To sustain the quality of training.
> - As attrition rate of faculty is very high to retain the competent faculty members.

8. **Plans of institution for next year**

> Online feedback to be collected from the students and staffs
>
> To start new programs
>
> To increase the research outputs

Name : **Kalyana Chakravarthy. B**   Name: **Dr. B. Rajashekar**

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution

SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Achievements and Recognitions

Dr. B. Rajashekhar Outstanding Contribution Award from Asia Pacific Society of Speech, Language and Hearing

Dr. B. Rajashekhar CARF and Prof. Bellur Rajashekhar Chair in Head & Neck Cancer Research and Voice Restoration

Dr. Sabu K M Chair - Development of International Workforce for Health Information Management (DIWHIM) Task force, International Federation of Health Information Management Associations (IFHIMA)

Dr. Arun Maiya - Dr. TMA Pai Endowment Chair on Exercise Science & Health Promotion

Dr. Ramesh Gold medal for Best Innovation at DST-Lockheed Martin India Innovation Growth Programme